

POSITION DESCRIPTION	
POSITION TITLE Swimming Pool Manager	REPORTS TO Public Works Director
DEPARTMENT Public Works-Pool	PAY SCALE \$10 - \$13 Hourly (DOQ)
POSITION SUMMARY  Under direction: plans, directs and supervises employees at the municipal swimming pool. Maintains specialized equipment; coordination and instruction of American Red Cross swim programs; directs customer relations; administers pool programs; manages facility budget and assists in overall administrative planning.	
POSITION QUALIFICATIONS/REQUIREMENTS	
SPECIFIC CERTIFICATION AND/OR LICENSE REQUIREMENTS  Certifications in First Aid & CPR required or must obtain within 30 days, Lifeguard certification preferred Valid NM Driver's License	
EDUCATION-MINIMUM REQUIREMENTS  High School Diploma or equivalent 2 years of college with courses in Health, Physical Education, Recreation or related field preferred	
EXPERIENCE-MINIMUM REQUIREMENTS  3 seasons experience in supervision/management of swimming pool or related field	
ABILITIES AND SKILLS-MINIMUM REQUIREMENTS  Knowledge of water chemistry, pool filtration, circulation and chlorination, and chemical-free systems preferable. Ability to supervise a large group of personnel. Knowledge of program management, public needs, general pool practices, procedures for safe pool operations and good record keeping skills.	
JOB DESCRIPTION	

Responsible for facility operations including staff, equipment, sanitary control of facility and water quality. Responsible for records including: personnel time; direct cost analysis; injuries and care given. Responsible for depositing money after daily operations. May perform regular lifeguard and swimming instructor duties. Supervises, trains and evaluates staff, schedules and assigns work hours. Performs other duties as assigned.

WORKING CONDITIONS: WORKS OUTDOORS. SUBJECT TO FUMES OF CHLORINE AND OTHER ACIDS. SUBJECT TO WATER HAZARDS AND HEAT FROM THE SUN.

PHYSICAL DEMANDS: 1. (L) 2 3 4 5 6 8 12 13 16