

Dear Park and Recreation Enthusiast,

The Silver City Parks and Recreation Board is a sympathetic ear to your concerns about recreational opportunities. The Board was formed to make determinations and recommendations to the Town Council of Silver City, through the Town Manager, for existing and future parks and recreation facilities.

In order to facilitate the process of your request to the Parks and Recreation Board please complete the attached form and submit it with the required attachments to the Town Clerk at City Hall located at the corner of Bullard and Broadway. If you wish to present to the Board, please also indicate that on the attached form.

The Board meets on a monthly basis. We will put your project on our agenda at the earliest available opportunity. Other projects may be ahead of yours.

Thank you for your patience.

Parks and Recreation Board

#### **Additional Information:**

In describing your project or proposal, please think about the following questions:

- How does your project support recreation for the greatest number of people? A project doesn't need to directly benefit every citizen, but you need to show that your idea has a significant constituency in your community.
- How will your project be funded? If you hope to get Town funding, keep in mind the yearly budget cycle (July 1 to June 30). The Town has a fund for park land acquisition and one for trails and open space acquisition and maintenance. Ask a Board member for details. If you have other funding such as a grant or donation, you must still justify the community value of your project, especially if it is on Town property.
- How will your project be maintained? Will it require regular maintenance by Town staff? Do you have volunteers available?
- Will there be opposition to your project? Try to anticipate and answer potential objections.

## **Application for Support from the Silver City Parks & Recreation Board**

**Name of group/organization:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_

**Mailing address of contact person:** \_\_\_\_\_

\_\_\_\_\_

**Phone number of contact person:** \_\_\_\_\_

**Name of project:**

**Brief description of project, including location:**

**People who benefit from this project:**

**What do you want from the Parks & Recreation Board? (Be as specific as possible; and attach a proposal for our review & consideration.)**

**Does your group wish to deliver a short presentation to the Parks & Recreation Board?**

*Please turn in this form to the Town Clerk at City Hall, 101 W. Broadway (at the corner of Bullard and Broadway).*