

**MINUTES OF THE CEMETERY BOARD OF THE TOWN OF SILVER CITY
REGULAR MEETING
Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
September 23, 2009 - 1:30 p.m.**

Present: Dana Nupp, Chair
Edward Alvo, Vice-Chair
Carl Scholl
Rider South

Steve May, Ex Officio
Peter Pena, Public Works Director
Linda Nunez, Finance Dept. Representative
Ann L. Mackie, Town Clerk

CALL TO ORDER – Chairperson Nupp called the meeting to order at 1:30 p.m.

CHANGES TO THE AGENDA – Mr. Scholl made a motion to accept the agenda. Mrs. Nupp seconded the motion. All were in favor, motion passed.

APPROVAL OF THE MINUTES – July 22, 2009 Regular Meeting – Mr. Scholl made a motion to approve the minutes. Mrs. Nupp seconded the motion. All were in favor, motion passed.

PUBLIC INPUT – None.

REPORTS

A. Public Works Representative – 1) Update on grant application available through the Apache Foundation. Peter Pena, Public Works Director, commented that the grant application deadline had passed with Apache Foundation, but he would research the availability of other grants. There was further discussion about increasing the police patrol at the cemetery during weekend evenings; how some unspent infrastructure monies may be available to the Cemetery for the purchase of trees; how many trees should be removed and the types of trees that could be planted.

B. Chair – Mrs. Nupp commented that she was very interested in using the unspent infrastructure monies from the construction of the new section of the cemetery for the purchase of trees.

UNFINISHED BUSINESS – None.

NEW BUSINESS

A. Discuss permits for copings in old section and whether fines should be charged if copings are placed in new section. The Board discussed how people must obtain a permit from City Hall for copings in the old section, and how copings would not be allowed in the new section per the Rules and Regulations. They discussed how fees should be charged if copings are built without a permit. Mrs. Nupp asked Councilor May to check if it would require an ordinance to charge a fine. The Board requested a sign at the cemetery that would state, “No gravesite improvements without a permit. Obtain permit at City Hall.” Mr. Pena said he could have a sign in place within 2 weeks.

B. Discuss location for Baby Land in new section. The Board discussed the Baby Land section, but decided to postpone the discussion until the next meeting when Mr. Pena had maps available. Mr. Pena said the first section of the new section was complete and they had additional money for a second section. He said construction on the second section would begin in less than 3 weeks and would be completed within 30 days. He said there would be 1000 plots available. There was further discussion about the numbering system for the plots, maps of the computer, and the types of information that could be posted on the Cemetery Board’s web page on the Town’s website.

C. Schedule the next meeting. The next meeting was scheduled for Wednesday, October 28, 2009.

ADJOURNMENT – Mr. Scholl made a motion to adjourn at 2:17 p.m. Mr. South seconded the motion. All were in favor, motion passed.

/s/

Edward Alvo, Vice-Chair

Attest:

/s/

Ann L. Mackie, Town Clerk