

**Design Review Committee
September 24, 2009
Meeting Record**

Members Present

Steven Shelendich, Vice Chair
Susan Berry, Committee Member
Luan Mitchell, Secretary

Members Absent

Becky Smith, Chair
David Lawrence, Committee Member

Members of the public present

Christine Rickman

Vice Chair Steven Shelendich called the meeting to order at 2:00 pm in the Community Development Department in the Town Hall Annex.

The first item under **New Business** was an application for a Certificate of Appropriateness for replacement of windows at 201 S. Pinos Altos Street in the Chihuahua Hill Historic District. The applicant is Ardene Rickman. Christine Rickman attended the meeting to represent Mrs. Rickman, who could not attend. She explained that the current single-pane windows would be replaced with more energy efficient, sliding windows and that the wood frames would remain intact. On the south side of the house, which is not visible from the street, one window would be replaced with a greenhouse window. Susan asked if they would have muntins. Ms. Rickman said she wasn't sure. Steven suggested it would make the windows more authentic. Ms. Rickman said she would tell Mrs. Rickman about the suggestion. Susan moved to approve the Certificate of Appropriateness with the recommendation that the windows have muntins, if possible. Luan seconded and the vote was unanimous in favor.

Mr. Mike Brinton had called to say that he had decided again replacing the awning on the building at 210 N. Bullard Street, which was the second item on the agenda, and had withdrawn his application.

Approval of Minutes

The minutes of the September 10, 2009, meeting were reviewed. Susan moved to approve them as written. Luan seconded. The motion was passed unanimously.

The rest of the meeting was spent discussing changes to the Historic District Overlay Zone portion of the Land Use Code with minor changes in wording being accepted. Susan will send a new draft to the committee.

Luan said she had spoken with a possible candidate for the architect position on the committee, but she was unable to attend meetings on Thursday afternoons. It was

suggested that the meetings could be changed to the second and fourth Mondays at 2:00 pm.

It was decided to change the Certificate of Appropriateness to Certificate of Compliance.

The meeting was adjourned at 2:40 pm

Approved

Becky Smith, Chair

Date _____