

Silver City Museum Board and Silver City Museum Society

Joint Meeting Minutes
Thursday, September 9, 2010
at the Museum Annex

Present:

Society Board Members- Pat Morrissey, Marcia Stout, Judy Ward, Pauline Gomez, Karen Carr, Mary Ann Buckley, Liz Mikols, Tom Hines, Jay Smith, Simon Wheaton- Smith, Cherie Salmon, Pam Weber.

Town Board Members – Sandra Hicks, Ralph Gauer, Lucy Whitmarsh, Mary Hotvedt, Theresa Strottman, Norman Ruebush

Ex-officio Town Council – Simon Wheaton-Smith

Staff – Jay Smith

Call to Order at 5:20 by Sandra Hicks

Nomination of Mary Hotvedt as Vice President of the Silver City Museum Town Board by Norman Ruebush, seconded by Theresa Strottman. Elected unanimously.

Regular Business

Minutes of last joint Board Meeting 06/17/10. Motion to approve by Tom Hines, seconded by Judy Ward. Minutes approved.

Financial Report

Presented by Mary Ann Buckley – See Report Attached. Visitorship is down, membership is up. Major expenses are in staff salary.

Committee Reports

GOHIO – Liz Mikols – Look at programs and events. There is a need to work on revenue enhancement, IT Systems and job descriptions.

Fundraising - Sandra Hicks and Mary Ann Buckley – Nothing Additional

MCHS Update – See Attached Report by Karen Carr – Karen requested that the Museum Society contribute \$1,800 to the reroof project. Mary Ann requested information on the overall MCHS Budget. No action taken but Karen stated that the Budget will be available by November as previously promised.

Membership – Liz Mikols – On October 14 there will be a new exhibit opening called “From the Vault” when items that have not previously been in an exhibit will be displayed. This is a good chance to show off the museum and invite a perspective new member. There will be a membership table at the event.

Current membership is 275 and there is a proposed increase to 330 in the current year. Jay reported that the number changes and that the most activity is usually in the fall. Liz reported that, volunteer Joe Bagg is managing the membership data base.

A list was circulated of members who are up for renewal. Board members could contact members that they know who have not renewed and personally ask them to renew their memberships. Karen stated that we need to give people a reason to want to come to the museum.

Susan’s Bash – Sandra Hicks – There will be a silent auction. Unusual items are needed. Possibly contact Rotary for ideas as they have experience. Tom commented that maybe there are businesses such as the utilities that might be interested in contributing but that they have not been asked.

The program will be about an hour long with three or four speakers and pictures of Susan at the Grant County Conference Center. Help is needed with set up and decorations. St. Clair Winery will be serving wine. Tickets are \$50 a person advanced purchase or \$65 at the door. Sandra will send out an email for volunteers for specific jobs.

Tom made a motion and Pauline seconded it that December 4 be approved for the date for the bash. Date accepted unanimously.

Other Business - Sandra reported that the proceeds from the bash will go to purchasing furnishings for the Susan M. Berry Research Library. Mary Ann requested that a budget for the bash be submitted. Liz made a motion that the Museum Society Board and the Silver City Town Board support the concept of raising funds to furnish the Susan M. Berry Research Library. Tom seconded the motion and the motion carried.

Mary made a motion that the research library be named the Susan M. Berry Research Library. Theresa seconded. Mary Ann asked that the master plan be reviewed as to the location of the research library. Jay added that Susan’s contribution to the museum warrants this level of recognition. Ralph commented that there should only be public space allocated to resources that bring in funds. The motion passed with one vote against by Ralph.

Interim Director Report – Jay Smith – See attached – Working on restructuring of job descriptions.

Update on Museum - Attendance at the museum is declining as well as revenue. Outreach is not working. The only current outreach program is the brown bag lunch.

Director Search Process – The new director will need to be looking for revenue. The museum should get better at the things it is good at. Karen asked what the board should be doing to help. Jay responded that the board needs to get behind the fund raising.

A new director should be hired by March 1st. The job description will be ready by October and the recruiting process will begin.

Motion to adjourn by Tom, seconded by Pauline and passed at 6:50

Submitted by,

Sandra Hicks, President
Silver City Museum Board

Lucy Whitmarsh

Tom Hines, President
Silver City Museum Society

Secretary, Silver City Museum Board