

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
March 23, 2011 - 1:30 p.m.**

Present: Dana Nupp, Chairperson
Carl Scholl
Elizabeth Miller
Rider South
Councilor Michael S. Morones, Ex Officio
Peter Pena, Public Works Director
Linda Nunez, Finance Dept. Representative
Ann L. Mackie, Town Clerk

Not Present: Edward Alvo

CALL TO ORDER – Chairperson Nupp called the meeting to order at 1:30 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – February 23, 2011 Regular Meeting – Ms. Miller commented on a correction that was needed for the person that was named as "Not Present". The correction was noted by the Town Clerk. Mr. Scholl made a motion to approve the minutes. Mr. South seconded the motion. All were in favor, motion passed.

PUBLIC INPUT – None.

REPORTS

A. Public Works Representative -

1) Provide status on available funds. Peter Pena, Public Works Director, reported that enough funds were available to complete Phase II. He said the work had begun and would be completed within 30 days. Ms. Miller asked about unspent funds, and Mr. Pena stated that there was no carryover of funds. He said any unspent funds would go back into the general fund. He stated the Town Manager had been supportive of their needs and provided the necessary funds.

2) Provide status on walk paths. Mr. Pena reported that they would be re-doing the walk paths, spraying for weeds, and that new millings would be used for the walk paths. He said the growing season was during April and May, and that they needed more temporary workers during the summer.

Mr. Pena also commented that he planned to talk to the Town Manager about the overtime costs involved in opening and closing graves after normal business hours, and that he would recommend a fee to be included in the Rules and Regulations to cover those overtime costs. He said that after he talked to the Town Manager about it, then he would like to discuss it at the next Cemetery Board meeting.

B. Chair – Mrs. Nupp announced that a letter of resignation had been received by Edward Alvo on that date, and that the Town had begun advertising for that 1 position on the Cemetery Board. The Board accepted Mr. Alvo's resignation.

UNFINISHED BUSINESS – None.

NEW BUSINESS -

A. Discuss available funds for future projects and parking. Mr. Pena said that he had not met with the Town Manager yet to discuss the available funds for the next year. He said that he would probably have more information at the next meeting.

B. Discuss the parking issue in the cemetery and the feasibility of access from Rosedale Road. Mrs. Nupp said these items should be discussed when they knew what funds were available. There was no further discussion.

C. Schedule the next meeting and discuss agenda items for next meeting. The next meeting was scheduled for Wednesday, April 27, 2011. Mr. Pena asked that the next agenda include discussion on the overtime labor costs of opening and closing graves.

ADJOURNMENT – Mr. Scholl made a motion to adjourn at 1:50 p.m. Ms. Miller seconded the motion. All were in favor, motion passed.

/s/

Dana L. Nupp, Chairperson

Attest:

/s/

Ann L. Mackie, Town Clerk