

**TOWN OF SILVER CITY  
MINUTES OF THE CEMETERY BOARD  
REGULAR MEETING**

**Public Works Administration Building, 610 East 8<sup>th</sup> St. Silver City, New Mexico  
August 24, 2011 - 1:30 p.m.**

**Present:** Elizabeth Miller, Vice-Chair      Councilor Michael S. Morones, Ex Officio  
Rider South      Peter Pena, Public Works Director  
Lindee Lenox      Linda Nunez, Finance Dept. Representative  
Ann L. Mackie, Town Clerk

**Not present:** Carl Scholl (excused) and Dana Nupp (resigned).

**CALL TO ORDER** – Vice-Chair Miller called the meeting to order at 1:30 p.m.

**CHANGES TO THE AGENDA** – None.

**APPROVAL OF THE MINUTES – July 27, 2011 Regular Meeting** – Ms. Lenox made a motion to approve the minutes. Mr. South seconded the motion. All were in favor, motion passed.

**PUBLIC INPUT** – Wynona Tavernier, member of the Town and Country Garden Club, provided an update on the historic sign for the Memory Lane Cemetery, and said the State had not set a date for its installation near the outside gate of the Cemetery. There was further discussion about its future commemoration and a future brochure project on the Cemetery that would include information and a picture of the historic sign. Peter Pena, Public Works Director, said the Silver City Museum may already have a brochure on historic sites, and that he would check if information on the Cemetery could be included. He said the Museum staff could obtain input from the Cemetery Board and the Town and Country Garden Club. There was further discussion about possibly including Cemetery information in the future Parks and Activities Guide.

**REPORTS**

**A. Town Clerk -**

**1) Announcement of member resignation.** Ann Mackie, Town Clerk, announced that Dana Nupp, Chair of the Cemetery Board, had resigned the week prior. She stated that Elizabeth Miller, Vice-Chair, would conduct the meetings until the election in January. She said she would begin advertising for 1 open position on the Cemetery Board.

**B. Public Works Representative -**

**1) Update on the grant application with Apache Corporation.** Mr. Pena reported that the deadline was missed to apply for the tree grant. He said he would look for other opportunities to obtain trees.

**2) Update on the options for an emergency exit in the Cemetery.** Mr. Pena described the possible areas for an emergency exit in the Cemetery, but said the best place would be near the Curves business and the veterinarian business near the Rose Garden. He said he would talk to the Fire Department about the best gate options.

**3) Update on whether the Juvenile Probation and Parole Office could offer volunteer help to maintain the graves with historical markers.** Mr. Pena said the summer program was over, but he would contact Felix Ortega next year to see if volunteers could cut weeds, pick up trash, and do some tree pruning in the Cemetery from May to August 2012.

**4) Update on preparations for Labor Day weekend.** Mr. Pena said the Cemetery would look nice for the Labor Day weekend.

**C. Chair** – There was discussion about liability insurance coverage for the Rose Garden area, the procedures when accidents happened on Town property, and illegal entry of the Rose Garden.

**UNFINISHED BUSINESS** - None.

#### **NEW BUSINESS**

**A. Discussion and possible recommendations to amend the Cemetery's Rules and Regulations.** The Board discussed amendments to the Rules and Regulations, Part I Sections A. Rules, B. Burials, C. Cremains, Section D. Special Areas, and Part II Purchase of Burial Spaces. They also discussed the Town's form to request a cemetery plot(s) and/or opening and closing service. The Town Clerk made notations of the amendments.

**B. Schedule the next meeting and discuss agenda items for next meeting.** The next meeting was scheduled for September 28th. The Board said that at the next meeting they would like to continue their review of the Rules and Regulations and to review the Town's form to request the opening or closing of a cemetery plot.

**ADJOURNMENT** – Ms. Lenox made a motion to adjourn at 2:30 p.m. Mr. South seconded the motion. All were in favor, motion passed.

/s/

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Elizabeth Miller, Vice-Chair

Attest:

/s/

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Ann L. Mackie, Town Clerk