

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
July 25, 2012 - 1:30 p.m.**

Present: Lindee Lenox, Vice-Chair Councilor Morones, ex officio
 Rider South Ann L. Mackie, Town Clerk
 Carl Scholl Linda Nunez, Finance Dept. Representative
 Stacy Domino-Mrazik

Not Present: Elizabeth Miller, Chair, was absent (excused).

CALL TO ORDER – Vice-chair Lenox called the meeting to order at 1:32 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – June 27, 2012 Regular Meeting – Vice-Chair Lenox asked for a motion. Mr. Scholl moved to approve the minutes. Mr. South seconded. All were in favor to approve the minutes. Motion carried.

PUBLIC INPUT – None.

REPORTS -

A. Public Works Representative -

- 1) **Update on the landscaping ideas for installation against the west side retaining wall and application to participate in the Youth Mural Project.** Mr. Pena said he liked Ms. Domino-Mrazik's drawing of the trees against the retaining wall. She recommended planting 13 Southern Live Oaks and provided details of that type of tree. There was further discussion about the cost of the trees; the upcoming tree grant; how they should start with small trees; how about 70 each 5 gallon trees would be needed to replace other trees on the Avenue of Memories; and how the previous Board members selected the Italian Cypress trees for the tree grant application. Mr. Pena wanted to know if the current members wanted to still proceed with the Italian Cypress trees for the tree grant. He recommended that they purchase the other 13 trees that would be planted near the retaining wall out of their budgeted funds instead of with the grant application.

- 2) **Update on the budget for the Cemetery for Fiscal Year 2012-2013.** Mr. Pena said the Town Manager had not provided the budget details yet for the Cemetery because the budget was just approved by the Town Council on July 24th. He said that it would probably be similar to last year at \$10,000 for

supplies for maintenance. He said they should get the costs down for the 3 proposed projects and then talk to the Town Manager about funding. He said the Town had put over \$1,000,000 into the Cemetery for roads, curbs and gutter, the new section, etc. He said the biggest part was the Town Manager's support.

B. Vice-Chair - None.

UNFINISHED BUSINESS -

A. Discussion and possible action on the proposed arch project at the entry of the Cemetery. Ms. Domino-Mrazik said they could not do the arch project until they had a budget. There was discussion about how the Town would pay for the supplies for the mural; the bid process; how they should get a cost estimate for the arch and the mural project so they could prioritize the projects based on the cost; how they needed a design for the arch before getting quotes; how the design would need to be done by a structural engineer; and how the future arch and gateway would need to accommodate large vehicles, i.e. cement and fire trucks. Vice-Chair Lenox said Mr. Pena and Ms. Domino-Mrazik could work together to get costs, and to keep the item under Unfinished Business on the next agenda.

B. Follow up discussion on mural for west side retaining wall. Decide on steps forward. Ms. Domino-Mrazik made a motion for the Southern Live Oaks to be planted on the east side of the retaining wall and for the Italian Cypress trees to be selected for the Apache Tree Grant. Mr. Scholl seconded. There was further discussion. Vice-Chair Lenox said there was a motion to purchase out of the budget the Southern Live Oaks for the east side of the retaining wall and to put in the Apache Grant for Italian Cypress trees for the Avenue of Memories. There was no further discussion. All were in favor, motion passed.

NEW BUSINESS -

A. Discussion on recognizing the history of the Memory Lane Cemetery. Mr. Scholl said that reported history should be based on facts and that he was concerned about the history on the historical sign for the Cemetery that was approved the previous year. There was further discussion about the historical sign that was not installed by the state yet, and how the Cemetery Board and Wynona Tavernier from the Town and Country Garden Club worked together in 2011 to update the wording on the sign. Mr. Pena asked Clerk Mackie to bring copies of the minutes from those meetings. The Board members talked about doing a brochure and putting that discussion on the next agenda. Councilor Morones said they should have a list of facts that they could review and utilize. Ms. Domino-Mrazak asked if she could do a Google Earth page for the cemetery with pop-ups of obituaries, etc. Mr. Pena said she could do that if it was only based on her name, but she could not identify the Town of Silver City on the work. He said that possibly when it was completed the Cemetery Board could make a recommendation to the Town Manager.

B. Schedule the next meeting and discuss agenda items for next meeting. The next meeting was scheduled for Wednesday, August 22, 2012. Agenda items would include an update on the application for the Youth Mural Project; an update on the cost estimates for the arch and mural projects; an update on the Apache tree grant application; discussion about a brochure and historical facts of the Cemetery; and an update on the budget.

ADJOURNMENT – Mr. Scholl made a motion to adjourn at 2:17 p.m. Ms. Domino-Mrazik seconded. All were in favor, motion carried.

/s/

Elizabeth Miller, Chair

Attest:

/s/

Ann L. Mackie, Town Clerk