

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
August 22, 2012 - 1:30 p.m.**

Present: Elizabeth Miller, Chair
Lindee Lenox, Vice-Chair
Rider South
Carl Scholl
Stacy Domino-Mrazik
Councilor Morones, ex officio
Peter Pena, Public Works Director
Ann L. Mackie, Town Clerk
Linda Nunez, Finance Dept. Representative

CALL TO ORDER – Chair Miller called the meeting to order at 1:30 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – **July 25, 2012 Regular Meeting** – Chair Miller asked for a motion. Ms. Lenox moved to approve the minutes. Mr. Scholl seconded. All were in favor to approve the minutes. Motion carried.

PUBLIC INPUT – None.

REPORTS -

A. Public Works Representative -

- 1) **Update on an application to participate in the Youth Mural Project.** Mr. Pena reported that the Town Manager said the application could be made after the concept for the mural was developed and had gone through the approval process. He said Diana Leyba-Ingalls had several other projects ahead of theirs.
- 2) **Update on the Apache Corporation tree grant application.** Mr. Pena said the tree grant application was submitted on August 17th, and if the application was successful then he would attend a workshop and order the 60 trees in February 2013 that would be planted in March 2013. He said the grant was for \$6,000 with a 20% match by the Town in the amount of \$1,200.
- 2) **Update on the budget for the Cemetery for Fiscal Year 2012-2013.** Mr. Pena said the budget for the entire year would be \$11,000, and that it was intended for supplies, safety, and equipment. He said the Parks budget and the Cemetery budget were used to take care of the Cemetery .

B. Chair - Chair Miller thanked Vice-Chair Lenox for taking care of the previous meeting.

UNFINISHED BUSINESS -

A. An update on the cost estimates for the proposed arch and mural projects. Mr. Pena said he received a cost estimate of \$10,000 for an arch by Gary Berg with Engineers, Inc. He said the Town Manager said it could possibly be done at a later date, but to complete the tree planting first. He said they would try to put the arch expense in the next year's budget.

B. Discussion and possible action on the proposed tree and mural project for installation on the east side of the retaining wall that is located at the west end of the cemetery, adjacent to the rose garden. Ms. Domino-Mrazik said they should review Diana Leyba-Ingall's concepts for the mural first, and that she would be willing to help her. Chair Miller suggested that the Town Manager and Ms. Leyba-Ingalls attend a future Cemetery Board meeting.

C. Discussion and possible action on the proposed arch project at the entry of the Cemetery. Same as Item A above.

D. Discussion about the historical facts of the Cemetery. Mr. Scholl said the historical facts of the Cemetery should be lined up before anything was put together. There was further discussion about a future brochure that should be historically factual; that a timeline of references should be developed; and Mr. Scholl agreed to head up its development.

NEW BUSINESS -

A. Discussion and possible action about creating a brochure about the history of the Cemetery. Mr. Pena said he had the software to create a brochure with information provided by the Board. Mr. Scholl said the Cemetery was moved because of State law, and asked if they wanted the timeline to begin from then or before that. Chair Miller and Vice-Chair Lenox commented that they thought it should begin from the date that the State legislature decided. Chair Miller asked Mr. Scholl to draft a timeline.

B. Schedule the next meeting and discuss agenda items for next meeting. The next meeting was scheduled for Wednesday, September 26, 2012. Agenda items would include further discussion on Unfinished Business, Item D, regarding a timeline of the historical facts of the Cemetery that could be included in a brochure.

ADJOURNMENT – Ms. Domino-Mrazik moved to adjourn at 1:55 p.m. Ms. Lenox seconded. All were in favor, motion carried.

/s/

Elizabeth Miller, Chair

Attest:

/s/

Ann L. Mackie, Town Clerk