

## SILVER CITY MUSEUM BOARD MEETING MINUTES

November 29, 2012

**Present:** Aaron Hozid, Bonita Montz, Pat Morrisey, E. Ann Owen, Ronald Phair, Robert Schweitzer and John Warner

**Also Present:** Silver City Museum Director Tracy Spikes and Councilor Cynthia Bettison.

**Absent:** Susan Musgrove, Norman Ruebush

**Call to Order:** Meeting called to order at 5:15 PM by Board President, Robert Schweitzer.

**Introductions:** New board members, Ann Owen and John Warner, were introduced.

**Public Input:** Guest introduced himself.

**Minutes of September 27, 2012:** Bonita Montz motioned that the minutes be accepted as written, Ron Phair seconded the motion, minutes accepted as written.

**Museum Society Board Report:** By Pat Morrisey for Susan Musgrove. See attached. Tracy expounded on the roles of the Town Board he would like to see increased.

**Directors Report:** By Tracy Spikes. See attached.

### **Committee Reports:**

**Education Report:** None

**Exhibitions Report:** None

**Collections Report:** None

**Town Board and Joint Town and Society Board Meetings:** Once we work on the Rules of Order, decisions about the number of Town Board meetings and Joint meetings will be made.

**New Rules of Order:** Councilor Bettison gave an informative discussion about Rules of Order, New Mexico Open Meetings Act and basic procedures that need to be followed when holding Public Meetings. Cynthia and Mayor Marshall have agreed to produce a basic set of rules that we can use to begin. We will then modify them from there. Cynthia will then evaluate them to make sure they comply with the New Mexico Open Meetings Act. A committee, composed of Bonita, Ann, Ron and Tracy, will begin working on the new Rules of Order, after receiving the basic rules from Councilor Bettison and Mayor Marshall.

**January 2013 Elections:** A brief discussion was held about the upcoming elections. Everyone was encouraged to consider what office they might like to hold.

**Adjournment:** Ann Owen motioned that we adjourn the meeting, Ronald Phair seconded the motion. The meeting was adjourned at 6:20 pm.

The next meeting will be January 24, 2013.

Submitted by: Bonita Montz, Secretary

Revised: January 20, 2013

## November 2012 - Silver City Museum Town Board Meeting

### Director's Report

- Our exhibit schedule is beginning to shape up and we have been able to add a short run holiday themed exhibit, "Winter under Western Skies," which will open December 7, in conjunction with the December First Friday.
- We are collaborating with the Green Chamber and ACD for some programming in conjunction with this year's Tamal Fiesta on Saturday, December 8<sup>th</sup>. At different times during the day there will be bilingual storybook reading, paper flower making and a traditional Hispanic foods demonstration.
- During the Dia de los Muertos First Friday Main Street event, staff came together to provide a free activity for children at the museum. 35 children along with their parents enjoyed a wonderful hands-on project making a skeleton. Connie was stranded in New York during hurricane Sandy so Linda, Jackie, Charmaine and I kept the museum open and presented the program. Lots of new families. The next day, Tom led the corn husk doll making children's workshop which had an added effect of enlisting a new Sponsor member.
- With the Curator of Education position vacant, staff is also filling in on functions related to the fulfilling the Town's designation as a Certified Local Government (CLG). Jackie is attending the Design Review Committee meetings and I wrote a grant for funds to provide 3 daylong workshops (Silver City, Bayard and Gila/Cliff) on the proper methods of adobe structure repair and preservation. Workshops will be held in conjunction with the Clay Festival and will have further collaborations with the Bayard Public Library, Gila Community Library and the Silver City Public Library. If accepted, the grant will also help supplement the salary for the CLG Coordinator (the new curator of education).
- Staff is working on a grant proposal for funding from Freeport-McMoRan to design and construct a traveling exhibit program for school and community outreach.
- Jackie and Connie are working on preliminary planning and design for the History Kits for teachers to use in the classroom. New curator of education will oversee completion and distribution of this Rotary grant funded project.