

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
May 22, 2013 - 1:30 p.m.**

Present: Elizabeth Miller, Chair
Stacy Domino-Mrazik, Vice-Chair
Carl Scholl
Rider South
Councilor Mike Morones, Ex Officio
Peter Pena, Public Works Director
Ann Mackie, Town Clerk

Not Present: Jeff Fell (excused), Linda Nunez, Finance Dept. Representative

CALL TO ORDER – Chair Miller called the meeting to order at 1:35 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – April 24, 2013 Regular Meeting – Chair Miller asked everybody to read over the minutes. She stated that a change needed to be made under Unfinished Business because it should have included Mr. Pena's response to Mr. Scholl's report about the broken coping at the Cobb plot; that he said the crew would take care of it immediately. There was further discussion and Mr. Pena apologized for the incident and said the crew did take care of it. Chair Miller asked for a motion to approve the minutes with changes. Ms. Domino-Mrazik moved to approve the minutes. Mr. Scholl seconded. All were in favor to approve the minutes. Motion carried.

PUBLIC INPUT – None.

REPORTS -

A. Public Works Representative –

1) An update on the planting of new trees at the Cemetery and the mural project. Public Works Director, Peter Pena, said it would be 2 to 3 more weeks before they would get the trees, but in the mean time they would work on the drip water system and place fencing around it until the trees were planted. He said they may have to remove a few more trees in the Cemetery by the end of the year. Regarding the mural project, he said Diana Leyba-Ingalls was working on several other mural projects that were ahead of the Cemetery mural project. He commented that his department was busy with the parks for Little League and getting the swimming pool ready, and that they would be able to do more work at the Cemetery once the Blues Festival event was over.

Mr. South asked Mr. Pena about a water leak at the entrance of the Cemetery. Mr. Pena said that he also noticed it and that his crew would work on it after the Blues Festival event.

B. Chair -

1) An update on the Town and Country Garden Club's Cemetery Crawl event scheduled for May 27, 2013 at the Memory Lane Cemetery. Chair Miller reported on the Cemetery Crawl event that the Town and Country Garden Club would have at the Memory Lane Cemetery on May 27, 2013 from 4:00 to 7:00 p.m. There was further discussion about the actors that would portray famous people that were buried at the Cemetery; how the trails could be marked with washable paint or flags for the tours; how the map would have decals on plexiglass to highlight the tour and different trails; how the flyer would be posted around town and at different public buildings; how the Cemetery would be checked before it was locked that evening to make sure all of the people and cars were out; how the actors' rehearsal went well and it should be a special event; how a professional videographer would video tape it; and how it could possibly be aired on the local cable television station.

UNFINISHED BUSINESS - None.

NEW BUSINESS -

A. Discussion and vote to elect a Board member to act as Secretary during any absence of the Town Clerk. Chair Miller said that since Mr. Pena is so very busy, that they should discuss having a Board member take the minutes when the Town Clerk was unable to attend. Mr. Pena said he did not mind doing it, but he was so busy and may not be able to get them done quickly. There was discussion about whether it was required to have a member be the Secretary and Ms. Mackie, Town Clerk, said that all of the other Town's boards and committees elected one of their members to act as the Secretary. She said that she would continue to perform that duty, but needed someone from the Board to take the minutes if she was unable to attend a meeting. Chair Miller asked the members if one of them could do it, and she suggested that perhaps Ms. Domino-Mrazik could be the Secretary. Ms. Domino-Mrazik was agreeable. Chair Miller asked for a motion. Mr. South moved to elect Ms. Domino-Mrazik as the Secretary. Mr. Scholl seconded. All were in favor, motion carried.

B. Schedule the next meeting and discuss agenda items for the next meeting. The next meeting was scheduled for Wednesday, June 26, 2013. Mr. Scholl commented that some people were unable to locate Block 195 in the Cemetery, and that he was also unable to find it. He said that between the years of 1922 and 1945 the Town had renumbered the Cemetery. He said the issue should be resolved. Mr. Pena told Mr. Scholl that he should talk with Olivia at City Hall because she could help him with the map of the Cemetery, and that Block 195 should be added to the map. Chair Miller asked Mr. Scholl if he could give an update at the next meeting, and he agreed.

ADJOURNMENT – Chair Miller asked for a motion to adjourn. Mr. Scholl moved to adjourn at 2:00 p.m. Mr. South seconded. All were in favor, motion carried.

/s/

Elizabeth Miller, Chair

Attest:

/s/

Ann L. Mackie, Town Clerk