

**Historic Design Review Committee
February 26, 2014
Meeting Record**

Members Present

Becky Smith, Committee Chair
Steven Shelendich, Committee Member
Suzanne Gershenson, Committee Member
Charmeine Wait, Committee Member
Jaime Embick, Secretary

Others Present

Sharyn McDonald, Applicant
Peter Russell, CDD Director

Members Absent

None

The meeting was called to order at 2:04 PM

New Business:

HD 14-04 Certificate of Compliance for the addition of a porch to the property located at 707 West College Avenue. The applicant is the property owner, Sharyn McDonald.

The project will include enclosing an existing porch on the east side of the residence, enclosing a storage space and creating a sliding entry gate. The projects will have minimal visibility from the street or neighboring properties. The exterior of the porch and storage will be stucco and the gate will be metal. There will be no change in the existing setbacks.

Suzanne moved that the Committee approve the request as submitted. Charmeine seconded the motion and it passed with a unanimous voice vote of 4-0. Steven did not vote as he is the architect for the project.

Approval of Minutes

The minutes from the February 12, 2014 meeting were approved as corrected.

Public Hearings:

None

Community/Public Input

None

Committee Reports

Peter Russell stated that the Building Inspector will have all permit applications in the Historic Districts mapped so that they come to the HDRC before permitting.

Charmeine will look into digitizing the historic survey information and pursue the possibility of purchasing a document scanner with CLG funds.

Adjournment

The meeting was adjourned at 2:50 PM.

Approved:

Becky Smith, Chair

Date: _____