

# **SILVER CITY MUSEUM BOARD MEETING MINUTES**

**Held at Silver City Museum Annex – 5:15 PM**

**July 24, 2014**

**Call to Order:** Meeting called to order at 5:15 PM by Board President, Ronald Phair.

**Present:** Ronald Phair, E. Ann Owen, Robert Schweitzer, Susan Musgrove, Marguerite Flanagan,

**Also Present:** Councilor Cynthia Bettison and Museum Director Tracy Spikes

**Absent:** Bonita Montz and Pat Morrisey

**Introductions:**

**Public Input:**

**Changes to the Agenda:**

**Approval of the Minutes** – April 24,2014. Robert Schweitzer motioned that the minutes be accepted as written, Ann Owen seconded the motion, minutes accepted as written.

**Museum Society Board Report:** Susan Musgrove reviewed the Society Board meetings covering May, June, and July..

**Directors Report:** Tracy Spikes discussed the need to set up four new committees: Buildings and Grounds, Exhibits, Educational, and Fundraising..

**Committee Reports:**

**Education Report:** Charmaine Wait – June,2014 handout

**Exhibitions Report:** None

**Collections Report:** Ronald Phair gave a summary of the Collections committee meeting of July 18, 2014.covering new donations, review of Collections Management Policy, and a new timeline on the upcoming reference library move.

**Unfinished Business:**

**New Business:** Call for new alternate Secretary to provide digital backup to the Secretary.

Our initial Candidate Packet Cover Letter was not delivered to the board. Two new draft Letters for potential and approved Board candidates on Town Letterhead was presented for consideration by Councilor Cynthia Bettison. With further work,we should be ready to approve them next meeting.

**Adjournment:** Robert Schweitzer motioned that we adjourn the meeting, Marguerite seconded the motion. The meeting was adjourned at 6:20 pm.

The next meeting will be **October 23, 2014**

Submitted by: Ronald Phair and Ann Owen for : Bonita Montz, Secretary