

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
January 26, 2015 - 1:30 p.m.**

Present: Stacy Domino-Mrazik , Chair
Elizabeth Miller, Vice-Chair
Rider South
Jeff Fell
Carl Scholl

Councilor Cano, Ex Officio
Peter Pena, Public Works Director
Linda Nunez, Finance Department
Ann Mackie, Town Clerk

CALL TO ORDER – Chair Domino-Mrazik called the meeting to order at 1:34 p.m. Other members present were Ms. Miller, Mr. South, and Mr. Fell. Mr. Scholl arrived at approximately 1:45 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – October 22, 2014 Regular Meeting – Chair Domino-Mrazik asked for a motion to approve the minutes. Mr. Fell moved to approve the minutes. Ms. Miller seconded. All 4 members that were present voted in favor to approve the minutes. Motion carried.

REPORTS -

A. Public Works Representative

1. The condition of the existing flag pole at the entrance of the Cemetery. Mr. Pena said they trimmed back the trees around the existing flag pole, and he thought it was in a good location. He said the Board could decide if they wanted to keep the existing pole or install a new pole in another location.

2. Status of the mural project. Mr. Pena said Ms. Leyba-Ingalls informed him that the mural project had been moved up on their schedule. He said she would get in touch with him in a few months.

Mr. Pena also reported on the following: that a car went through one of the signs at the Cemetery, but it had been repaired; that there was a recent water break that was being repaired; that they could expect graves to sink after all of the moisture, but they would fill them in; and that they should be getting back to cutting weeds soon, but there should be less manpower required since they had been spraying for weeds.

B. Chair - None.

UNFINISHED BUSINESS -

A. Discussion and vote on using the existing flagpole at the entrance of the Cemetery and/or installing another flag pole. The Board discussed whether to replace the flag pole in a new location; how Mr. Scholl's free flag pole was 35 to 40 feet in length; and how the height of the pole dictated the size of the flag. Chair Domino-Mrazik made a motion to try the existing pole for a few months to see if they liked it. Mr. South seconded the motion. Chair Domino-Mrazik amended her motion to add that they should buy a United States flag and a New Mexico flag. Mr. South seconded her amendment to the motion. All 5 members voted in favor. Motion carried.

B. Discussion about the available plots in the old section of the Cemetery. Mr. Pena and Ms. Nunez reported that they should stop the sale of plots in the old section because there were less than 50 single plots available and they were scattered all over; that the single plots could be used for the indigent or unclaimed persons; how the old section was too crowded so they should just sell plots in the new section; and how the new section had over 1,000 plots and there were 4 other sections that could be used later. The Board agreed with staff recommendation to stop the sale of plots in the old section. There was further discussion.

C. Discussion and vote about installing sign(s) for the new section of the Cemetery. Mr. Pena said they finished putting up the signs in the new section.

PUBLIC INPUT - None.

NEW BUSINESS -

A. Election of Chair and Vice-Chair. Chair Domino-Mrazik stated she was looking for a job out of state so she did not want to be nominated. She asked for nominations for Chair. Mr. Scholl moved for Elizabeth Miller to be Chair. Chair Domino-Mrazik seconded. No other nominations for Chair were received. Ms. Miller accepted. A vote was taken and all 5 members were in favor. Motion carried. Chair Domino-Mrazik asked for nominations for Vice-Chair. Mr. Scholl moved for Jeff Fell to be Vice-Chair. Ms. Miller seconded. Mr. Fell accepted. No other nominations were received. A vote was taken and all 5 members voted in favor. Motion carried. Officers have 1 year terms.

B. Schedule the February meeting and discuss agenda items. The next regular meeting was scheduled for Wednesday, February 25, 2015. The only agenda item discussed was to get an update from Mr. Pena on the flag pole.

ADJOURNMENT – Chair Domino-Mrazik asked for a motion to adjourn. Mr. Scholl moved to adjourn at 2:00 p.m. Mr. Fell seconded. All were in favor, motion carried.

Elizabeth Miller, Chair

Attest:

Peter Pena, Public Works Director