

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
March 25, 2015 - 1:30 p.m.**

Present: Jeff Fell, Vice-Chair
Carl Scholl
Stacy Domino-Mrazik
Rider South

Also Present: Peter Pena, Public Works Director
Councilor Guadalupe Cano, Ex Officio
Ann Mackie, Town Clerk

CALL TO ORDER – Vice-Chair Fell called the meeting to order at 1:30 p.m. Chair Miller was not present for medical reasons (excused). Linda Nunez, Finance Department Representative, was also absent for medical reasons (excused).

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – February 25, 2015 Regular Meeting – Vice-Chair Fell asked for a motion to approve the minutes. Carl Scholl moved to approve the minutes. Stacy Domino-Mrazik seconded. All 4 members that were present voted in favor to approve the minutes. Motion carried.

PUBLIC INPUT - None.

REPORTS -

A. Public Works Representative - Mr. Pena reported they were doing more spraying in the Cemetery for weed control because it saved on man hours. He said the spray was supposed to be good for months and even activated with rain. He said it worked so well that they would also do the rights of ways and street easements.

B. Chair - None.

UNFINISHED BUSINESS -

A. Discuss the placement of the flag pole. The Board members discussed the flag pole and the consensus was that they were happy with it. Mr. South said the Garden Club was also very happy with it. They discussed possibly having another flag pole installed in the New Section or in the center of the driveway sometime in the future. Mr. Pena said it was very tedious work for his employees to maintain the flag pole, but they could consider it again in the future.

There was further discussion about the New Section and whether trees would be planted or if it would be better without trees; how Mr. Pena hoped to get the sidewalks and paths done in the next 5 years; and how the retention basin needed to be cleaned out in the southeast corner.

B. Review Ordinance No. 1147 relating to the Rules and Regulations pertaining to the use and maintenance of the Cemetery and vote on any changes to be recommended to the Town Manager. The Board discussed the Rules and Regulations and had the following comments or suggestions:

- 1) The plot owners should have some responsibility to do some type of upkeep on the plot. It was suggested that Part V - Maintenance, Item 3 be changed to state, "The Cemetery plot is maintained by the owner."
- 2) Section One (Old Section), Item 1 should change the word "Permission" to "A Permit . . ."
- 3) Whether or not language should be added to say the ownership of a plot or plots would revert back to the Town of Silver City if they were not used within 75 years from date of purchase.
- 4) Whether or not Part II - Purchase of Burial Spaces, Item 1 should have a limit of 2 instead of 4 plots.
- 5) Part II - Purchase of Burial Spaces - add an Item 6 to state, "In the New Section, lots are to be taken in order: starting with the designated Row #1, Space #1, then Row #1, Space #2, etc."
- 6) Part IV - Graves and Markers - a question was raised on how a person is buried if they died from a contagious disease, and whether or not it should be mentioned in the brochure.
- 7) The brochure did not mention the penalties that were mentioned in Ordinance No. 1147; it was suggested that a sign be placed in the Cemetery regarding the Town's Code regarding the penalties for a violation(s) of any of the Rules or Regulations governing the Cemetery. Mr. Pena said he could probably have a sign made before the next meeting.
- 8) Part 1 - Use of Cemetery, A. Rules, Item 2 - whether or not the wording should be revised because people did walk in the Cemetery and should not be penalized.

The Board members stated they would like to continue the discussion at the next meeting. Clerk Mackie said she would revise the Rules and Regulations with their suggestions highlighted so they could be discussed again at the next meeting.

New Business -

A. Review the agreement between the Town and the Town and Country Garden Club regarding the Rose Garden to determine the language about the record keeping of the Rose Garden. Mr. Pena said he did not see any language about record keeping in the agreement, but it would be a good if the Rose Garden did keep their own records. Mr. South, who was also a member of the Town and Country Garden Club, said the Garden Club did have a system of keeping track of who was buried in the Rose Garden. There was further discussion about whether or not the Garden Club's list was an official Town record with the Town's Cemetery records. Ms. Domino-Mrazik said the Garden Club leased the land from the Town, and Mr. South would be handling the record keeping duties of the Rose Garden and that everybody that was buried in the Rose Garden would receive a plaque. Mr. Pena said they should discuss the matter with Linda Nunez, Finance Department representative, at the next meeting.

B. Discuss the agenda items for the next meeting on April 22, 2015. The next agenda would include more discussion on the Rules and Regulations of the Cemetery, the record keeping of the cremains at the Rose Garden and how they should be Town Cemetery records, and discussion about having historical markers placed on the gravesites of the regional and national historic figures that were buried in the Memory Lane Cemetery.

ADJOURNMENT – Vice-Chair Fell asked for a motion to adjourn. Carl Scholl moved to adjourn at 2:21 p.m. Stacy Domino-Mrazik seconded the motion. All were in favor, motion carried.

/s/ _____
 Jeff Fell, Vice-Chair

Attest:
 /s/ _____
 Ann L. Mackie, Town Clerk