

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
March 23, 2016 - 1:30 p.m.**

Present: Jeff Fell, Chair
Elizabeth Miller, Vice-Chair
Carl Scholl
Stacy Domino-Mrazik

Also Present: Councilor Cano, Ex Officio
Jesus Alvillar, Parks Supervisor
Olivia Britton, Finance Department
Ann Mackie, Town Clerk

CALL TO ORDER – Chair Fell called the meeting to order at 1:47 p.m.

CHANGES TO THE AGENDA – None.

APPROVAL OF THE MINUTES – January 27, 2016 Regular Meeting – Chair Fell asked for a motion to approve the minutes. Mr. Scholl moved to approve the minutes. Ms. Domino-Mrazik seconded. All were in favor, motion carried.

PUBLIC INPUT - None.

REPORTS -

A. Public Works Representative - Jesus Alvillar, Parks Supervisor, asked the Board about the Rules and Regulations, Part III Opening and Closing, Item 6, that states the depth of graves shall not be less than four (4) feet should hard rock be encountered. He asked where that rule came from. There was further discussion and Mr. Alvillar said he would look into it.

B. Chair -

1. Acknowledgment of Rider South's passing and his 19 years of service to the Cemetery Board. Chair Fell acknowledged Rider South's passing and asked Ms. Domino-Mrazik who the public would contact for cremain burials at the Rose Garden. There was further discussion about how the Town and Country Garden Club created a committee to perform the duties that Mr. South performed for so many years; how the Rose Garden and plaques were kept locked; how they had to coordinate with the family and funeral homes; who would look after the roses; the burial process in the Rose Garden, etc.

UNFINISHED BUSINESS - None.

NEW BUSINESS -

A. Review and discuss the Rules and Regulations, in particular Part III Opening and Closing. Ms. Britton discussed issues with late night burials and how times should possibly be set so Town staff were not digging in the dark. There was further discussion about how it was important for safety reasons to set a time; the assessment of overtime charges; how they should get samples of other cemeteries' rules and regulations; and how they needed to know what the Cemetery Board's authority was with regard to telling funeral homes the hours of business, etc. Mr. Scholl made a motion to postpone the discussion until the next meeting. Ms. Domino-Mrazik seconded. All were in favor, motion carried.

B. Schedule the next meeting and discuss agenda items. The next regular meeting was scheduled for Wednesday, April 27, 2016. There was further discussion about cremain burials in the Rose Garden and how the Town and Country Garden Club may want to create a separate flyer for the Rose Garden.

ADJOURNMENT – Chair Fell asked for a motion to adjourn. Mr. Scholl moved to adjourn at 2:22 p.m. Ms. Domino-Mrazik seconded. All were in favor, motion carried.

/s/

Jeff Fell, Chair

Attest:

/s/

Ann L. Mackie, Town Clerk