

**TOWN OF SILVER CITY
MINUTES OF THE CEMETERY BOARD
REGULAR MEETING**

**Public Works Administration Building, 610 East 8th St. Silver City, New Mexico
April 27, 2016 - 1:30 p.m.**

Present: Jeff Fell, Chair
Carl Scholl
Stacy Domino-Mrazik
Linda Nunez

Also Present: Peter Pena, Public Works Director
Olivia Britton, Finance Department
Ann Mackie, Town Clerk

CALL TO ORDER – Chair Fell called the meeting to order at 1:33 p.m. Councilor Cano and Elizabeth Miller, Vice-Chair, were absent (Elizabeth was excused).

CHANGES TO THE AGENDA – Chair Fell noted a correction under New Business to indicate the next meeting would be on May 25th.

APPROVAL OF THE MINUTES – March 23, 2016 Regular Meeting – Chair Fell asked for a motion to approve the minutes. Ms. Britton moved to approve the minutes. Ms. Domino-Mrazik seconded. All were in favor, motion carried.

PUBLIC INPUT - None.

REPORTS -

A. Public Works Representative - Mr. Pena said they were working on the weeds at the cemetery. He said they would also be working on a section of sidewalk in the new section because sidewalks helped to keep plots straight and would help Town staff.

B. Chair - Chair Fell welcomed Linda Nunez back to the Cemetery Board and announced she had a 2 year term. He asked Ms. Domino-Mrazik to talk about the Town and Country Garden Club's draft brochure about the Rose Garden. She said the brochure had to be finalized before they could distribute it. She confirmed that the funeral homes would be in charge of the burial of the cremains and the installation of the plaques. She said she would follow-up on the brochure at the next meeting.

UNFINISHED BUSINESS -

A. Review and discuss the Rules and Regulations, in particular Part III Opening and Closing.

Ms. Britton said they were trying to find the rules and regulations of other cemeteries. There was further discussion about the time schedule for burials. Mr. Pena said he would like his crew to finish 2 hours before dark. Ms. Britton and Ms. Nunez agreed that they needed to be specific and that the time should be convenient for the Town. Mr. Scholl moved to postpone the discussion until the next meeting. Ms. Nunez seconded. All were in favor, motion carried.

NEW BUSINESS -

A. Schedule the next meeting and discuss agenda items. The next regular meeting was scheduled for Wednesday, May 25, 2016. Discussion of the Rules and Regulations would resume under Unfinished Business on the next agenda. Ms. Domino-Mrazik would update them on the Town and Country Garden Club's brochure.

ADJOURNMENT – Chair Fell asked for a motion to adjourn. Mr. Scholl moved to adjourn at 1:55 p.m. Ms. Domino-Mrazik seconded. All were in favor, motion carried.

/s/ _____
Jeff Fell, Chair

Attest:

/s/ _____
Ann L. Mackie, Town Clerk