

1. 2:00 P.M. January 26, 2022 Cemetery Board Meeting Materials

Documents:

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# CEMETERY BOARD

## AGENDA

Wednesday, January 26, 2022 at 2:00 p.m.

REMOTE GOTO MEETING IN COMPLIANCE WITH THE NM OPEN MEETINGS ACT?

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### Call to Order

### Roll Call

### Changes to the Agenda

### Approval of Minutes

- October 20, 2021 Regular Meeting Minutes

### Public Input

### Reports

#### A. Public Works Representative:

- 1). Maintenance and drainage updates

#### B. Chair:

- 1). Public Complaint
- 2). WILL course about cemeteries in Grant County

### Unfinished Business

- A. Research of Natural Burial

### New Business

- A.
- B.
- C.

### Adjournment

**TOWN OF SILVER CITY  
MINUTES OF THE CEMETERY BOARD  
REGULAR MEETING  
October 20, 2021 - 2:00 p.m.**

**REMOTE GOtOMEETING IN COMPLIANCE WITH THE NM OPEN MEETINGS ACT**

**Present:** Twana Sparks, Chair  
Linda Nunez  
Donna Sebastian  
Tom Hester  
Rep. Luis Terrazas

**Others Present:** Eddie Arzola  
Olivia Britton, Finance Department  
Maria C. Sublasky, Admin Asst  
Alex Brown, City Manager  
Peter Pena, Public Works Director

**Call to Order --** Chair Sparks called the meeting to order at 2:00 p.m.

**Roll Call –** Chair Sparks did a roll call and asked if everyone could introduce themselves, there were two new people that were present. Twana Sparks, Linda Nunez, Alex Brown, Tom Hester, Tina Sublasky and Peter Pena were all present.

**Changes to the Agenda –** None.

**Approval of Minutes**

- **April 28, 2021 Regular Meeting – July 28, 2021 Regular Meeting –** Chair Sparks asked for a motion to approve the minutes for April and July. Linda Nunez moved to approve both minutes from April 28<sup>th</sup> and July 28<sup>th</sup>. Tom Hester seconded. Motion carried.

**Public Input –** Peter Pena stated that he was contacted by an individual that wanted to be buried at Memory Lane without a casket or services it is called Natural Green Burial. Mr. Pena stated that Memory Lane is not suited for that type of burial. The closest would-be Columbus and Belen. Mr. Pena spoke to Paul Baca and was advised that they would work with individual to help the locate a cemetery that does accept that type of burial. Ms. Sparks asked Mr. Pena if he knew why Memory Lane is not suitable, Mr. Pena did not know, that it had never been asked about before. Ms. Sparks asked if Mr. Pena could look into it with the local mortuaries and possible State requirements.

Olivia introduced Eddie Arzola letting the Board know that he will be taking over the Cemetery issues. She will be taking a new role as purchasing.

**Reports**

**A. Public Works Representative:**

- 1). **Update on the Manager’s decision of the Board’s recommended changes to the Rules and Regulations for Part II, Item 7, regarding cremains burial spaces. –** Mr. Pena advised that he spoke to Alex Brown about changing the cost of the burial plots and Mr. Brown did not want to change the cost. Pricing will remain the same and the Cremation section was approved by Alex Brown.
- 2). Chair Sparks stated the her and the Mayor have been receiving calls about when is something going to be done about the condition of the cemetery. Mr. Pena advised that they are under staffed and that they started to spray the weeds instead of cutting, it has

helped keep the weeds down, but it has also caused an erosion problem without the weeds the water runs down hill without curb and gutter. Hopefully there will be funds in the future to do so. Alex Brown stated they could possibly fund a Design study if there is no Capital Outlay money available, he would try to budget for curb and gutter on the west side of each street. Mr. Hester asked if landscaping could be utilized in engineering to stop erosion. Mr. Pena stated that the new section has curb and gutter to help with the erosion. Donna Sebastian asked if there were any Grant monies available. Alex stated that there was a Grant writer from Freeport to help Government entities find grants for projects, he would ask Priscilla Lucero for information. Mr. Pena said he would give her a call for information.

### **Unfinished Business**

**A. Review of Master Plan** – Chair Sparks stated it was last reviewed in 2018, she was going to read out the points stating some of them were done and some were going to be unchanged. Drainage once study is done, asphalt and sidewalks, Mr. Pena stated a lot has already been done and will continue to be done using money from their own budget. Redesign entrance ongoing under the ICIP project where Stantec would design and figure cost for construction, then funding would have to be acquired and put out for bid. Map and signage were done. Cremation section has already been discussed, installation of benches and trees, some trees have been planted on Main Street (Italian Cypress). It was decided to remove the placing of benches and continue with planting trees. Relocating flag pole is part of the reconstruction of the entrance. Complete National & Historical Register, Jaime was told it could not be done. Chair Sparks was asked about the Mausoleum, Linda said it was removed because it was falling apart.

**B. Discuss scheduling of Memory Lane cleanup day** – Mr. Pena stated that there is not much to clean up since we had a lot of rain, there is mostly erosion and there has been dirt brought in and spread in the areas that are eroded.

Luis Terrazas entered the meeting and Chair Sparks asked him about the Green Burial. Mr. Terrazas stated that he would recommend a biodegradable casket not to just place the remains in the grave due to so much rock in the ground and when covering the remains, it would mutilate the body. Mr. Terrazas stated that he was going to contact other state officials to see if they can help with funding for the cemetery. Chair Sparks initially asked Mr. Terrazas to cover his nose with his mask, but he refused.

### **New Business**

**A.** Chair Sparks stated she would like to have “Green Burial” for additional discussion.

**B. Discuss the agenda items for the meeting scheduled for January 26, 2022.**

**Adjournment** -- Chair Sparks asked for a motion to adjourn. Ms. Nunez moved to adjourn at 3:00 p.m. Mr. Hester seconded. All were in favor, motion carried.

## LEGAL NOTICE

The Cemetery Board of the Town of Silver City will hold a Remote Regular Meeting on Wednesday, January 26, 2022 at 2:00 p.m. The meeting will be held remotely via GoTo Meeting and in compliance with the NM Open Meetings Act. Please join the meeting from your computer, tablet or smartphone.

Town of Silver City Cemetery Board Meeting.

<https://global.gotomeeting.com/join/166794277>

**You can also dial in using your phone.**

United States: (Toll Free): [1-877-309-2073](tel:1-877-309-2073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

**Access Code:** 166-794-277

The public is invited to attend. The complete agenda is available on the Town's website at [www.townofsilvercity.org](http://www.townofsilvercity.org). You may call the Town Clerk at phone 575-534-6346 if you have any questions. If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Town Clerk at 534-6346 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda or minutes, can be provided in various accessible formats. Please contact the Town Clerk if a summary or other type of accessible format is needed.